

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on January 16, 2018.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Public Works Director Dean Barber, Fire Chief Tony Nichols, Assistant Fire Chief Sean Junge, Police Chief Jason Taylor, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting December 19, 2017; Fire Department report for the month of December, 2017 and the Annual Summary Report for 2017; bills and payroll for the first half of January, 2018.

Bills & Payroll
first half of January, 2018

	<u>General Fund</u>		
Payroll		\$	266,419.03
Bills		\$	100,648.17
	Total	\$	367,067.20
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,412.82
Bills		\$	3,576.68
	Total	\$	5,989.50
	<u>Festival Mgmt</u>		
Bills		\$	29.99
	Total	\$	29.99
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	282.68
	Total	\$	282.68
	<u>Capital Project Fund</u>		
Bills		\$	18,626.13
	Total	\$	18,626.13
	<u>Broadway East Bus Dist</u>		
Bills		\$	2,731.33
		\$	2,731.33

	<u>Water Fund</u>		
Payroll		\$	46,842.56
Bills		\$	81,925.07
	Total	\$	<u>128,767.63</u>
	<u>Sewer Fund</u>		
Payroll		\$	41,470.57
Bills		\$	255,501.71
	Total	\$	<u>296,972.28</u>
	<u>Health Insurance Fund</u>		
Bills		\$	196,944.59
	Total	\$	<u>196,944.59</u>
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	13,092.04
	Total	\$	<u>13,092.04</u>

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for Public comments or questions with no response.

Commissioner Graven presented Mike Johnson with a plaque recognizing his retirement after more than 29 years of service with the City; and congratulated him on his retirement. Mayor Gover expressed thanks to Mike as well.

NEW BUSINESS

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2018-1819, approving the final 2017 MFT Street Maintenance Expenditure Statement in the amount of \$524,313.65; and authorizing the mayor to sign the Municipal Maintenance Expenditure Statement. [17-00000-00-GM]

Mayor Gover opened the floor for comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Hall moved to adopt Resolution No. 2018-3009, appropriating \$671,100 of Motor Fuel Tax funds for the 2018 Street Maintenance uses; approving the 2018 MFT Street Municipal Estimate of Maintenance Costs Statement in the amount of \$671,100; and authorizing the mayor and city clerk to sign the documents. [18-00000-00-GM]



**Resolution for Maintenance of
Streets and Highways by Municipality
Under the Illinois Highway Code**

BE IT RESOLVED, by the City Council of the _____
(Council or President and Board of Trustees)
City _____ of Mattoon, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$671,000.00 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code 01/01/18
to 12/31/18.
(Date)

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that _____ City _____ of _____ Mattoon _____ shall submit within three months after the end of the maintenance period as stated above, to the Department of transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Susan J. O'Brien _____ City _____ Clerk in and for said _____ City _____
of _____ Mattoon _____ in the State of Illinois, and keeper of the records and files thereof, as provide by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the _____ Council _____ of _____ Mattoon _____ at a meeting held on 01/16/18.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 17th day of January, 2018.

(SEAL) /s/Susan J. O'Brien _____ City _____ Clerk
(City, Town or Village)

Approved

Date Department of Transportation

Regional Engineer

Mayor Gover opened the floor for questions/comments. Commissioner Cox inquired as to the electricity line item for street lighting whether the lights were LED. Director Barber noted that 12th Street from Charleston Avenue to Lake Land Blvd had been replaced with the intent to continue to replace street lights with LED as possible.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2018-1820, approving a \$3,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon YMCA for hosting a Weightlifting Competition that was held on January 13, 2018; and authorizing the mayor to sign the agreement.

Commissioner Hall noted the discussion at the last meeting and the need for an adjustment to the budget. Mayor Gover opened the floor for further questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted inspections had been working on the strip mall; and reported work on the budget with Beth, negotiations, and the need for budget amendments for the tourism grant of \$3,000 and ambulance engine replacement of \$17,392 which may be taken out of MEF. Council discussed the other two ambulances' status. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY updated Council on the Pierce Fire Truck lawsuit noting an agreement in principle, but making progress. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted business as usual. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on the transition from the old Public Works Building into the new one. Mayor Gover opened the floor for questions, then expressed appreciation of Director Barber's efforts in arriving at 4:30 a.m. to help with Public Works. Director Barber noted the new building would allow crews to be more efficient in vehicle rotation.

FIRE noted several water issues with sprinklers and thawing pipes, a kitchen fire, and utility room fire; reported the new fire truck was outstanding, a fire safety talk with Douglas Rehab, and the processing of two grants. Mayor Gover opened the floor for questions.

POLICE reported patrol and investigations were business as usual, work on the budget, and renegotiating of two contracts with the copier and elevator service. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM Commissioner Hall reported the calendar year list of events had 52 events scheduled with most in the summer months.

COMMENTS BY THE COUNCIL

Commissioners Cox, Graven, Hall and Owen had no further comments.

Mayor Gover seconded by Commissioner Owen moved to recess to closed session at 6:44 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the minutes of meetings lawfully closed for purposes of the semi-annual review as mandated by Section 2.06 (5 ILCS 120(2)(c)(21)); collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)); and litigation is affecting the City and an action is probable or imminent (5ILCS/20 (2)(C)(11)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:23 p.m.

Mayor Gover seconded by Commissioner Graven moved to approve Council Decision Request 2018-1821: Authorizing the release of all Executive Session minutes from October 14, 2009 through December 31, 2017, except for October 14, 20, 2009; May 18, 2010; February 01, 2012; July 2, 2013; February 27, 2014; March 18, 2014; April 1, 15, 24, 2014; May 6, 20, 2014; July 15, 2014; September 16, 2014; January 6, 2015; February 17, 2015; May 19, 2015; February 02, 2016; September 20, 2016; June 15, 2017; October 17, 2017; December 19, 2017; and to approve the destruction of Executive Session verbatim records which have been approved for release in written form as follows: August 16, 2011; October 18, 2011; January 10, 2012; May 1, 15, 29, 2012; June 12, 2012; January 05, 19, 2016; March 01, 2016; March 15, 2016; April 05, 2016; May 17, 20, 2016; June 21, 2016.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:25 p.m.

Mayor Gover declared the motion carried by the following vote: NAY Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk